

# MELVILLE PRIMARY SCHOOL PRE-PRIMARY 2022 REQUIREMENTS

By ordering through Ziggies Educational Supplies, you are helping your school raise important funds for resources and are also supporting an Australian owned and operated business.

**PLEASE ORDER BY SELECTING ONE OF THE FOLLOWING OPTIONS BELOW:**

<p><b><u>OPTION 1</u></b> <b><u>DELIVERY (online)</u></b></p> <p>Available all year round</p> <p>Visit: <a href="http://booklists.ziggies.net.au">booklists.ziggies.net.au</a></p> <p><b>School-Year Code:</b> MELD-P <b>Password:</b> ZZY050</p> <p><b>Delivery Charges:</b> Delivery Per Child: \$6.00* Delivery Per Family: \$10.00*</p> <p>*Delivery Charges for orders placed after <b>28/11/2021</b> will be \$8.00 per child &amp; \$12.00 per family.</p> <p><b>Family orders</b> (more than 1 child): To ensure family orders are sent together, enter the full name of each sibling in the "comments".</p> <p>Select "delivery per family" on the first child's order, then for every additional order, select "additional child".</p>	<p><b><u>OPTION 2</u></b> <b><u>SCHOOL PICK UP</u></b> <b><u>(paper form or online)</u></b></p> <p>Return your list to the school by <b>26/11/2021</b></p> <p>OR</p> <p>Order online by <b>28/11/2021</b></p> <p>Visit: <a href="http://booklists.ziggies.net.au">booklists.ziggies.net.au</a></p> <p><b>School-Year Code:</b> MEL-P <b>Password:</b> ZZY050</p> <p>Pre-pay or pay on collection. <b>No cheques</b> will be accepted on the day of pick-up.</p> <p>A friend or relative may collect the bag on your behalf if you cannot attend.</p> <p><b>Collect your pre-packed bag from the Boodja Koort Building (Undercover) on 25/01/2022 from 8:00am to 9:15am.</b></p> <p>Uncollected orders will remain at the school.</p>	<p><b><u>OPTION 3</u></b> <b><u>CLICK &amp; COLLECT (online)</u></b></p> <p>Available all year round</p> <p>Visit: <a href="http://booklists.ziggies.net.au">booklists.ziggies.net.au</a></p> <p><b>School-Year Code:</b> MELC-P <b>Password:</b> ZZY050</p> <p><b>Click &amp; Collect Charge:</b> Per Child: \$2.50</p> <p>*\$1.50 from each Click &amp; Collect order will be donated to Make a Wish Foundation</p> <p>Ziggies will contact you via SMS for collection from Canning Vale.</p> <p><b>Family orders</b> (more than 1 child): To ensure family orders are kept together, enter the full name of each sibling in the "comments".</p> <p><i>For more information, please see the box below.</i></p>	<p><b><u>OPTION 4</u></b> <b><u>SELF SERVICE</u></b></p> <p>Available all year round</p> <p><u>Visit us in store!</u></p> <p>25B Baile Rd Canning Vale WA 6155</p> <p><b>How to shop:</b> Use the "BIN LOC" Numbers on the left-hand side of your list to find each item in store!</p> <p><i>The last two weeks of January are <b>EXTREMELY</b> busy in store. We encourage you to arrange your orders as soon as you can.</i></p>
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**All Delivery & Click & Collect orders MUST be Pre-Paid. Unpaid orders will not be processed. Delivery before Term 1 cannot be guaranteed for orders placed after 7<sup>th</sup> January 2022.**

### **CLICK & COLLECT ORDERS**

- Please wait for your SMS before attempting to collect your order and have your order number and surname ready for staff in store.
- To avoid long wait times, please don't delay in picking up your Click & Collect order. We are increasingly busy as school approaches.
- We endeavor to text you within 3 business days (excluding weekends & public holidays). Due to the large volume of orders received, Click & Collect orders placed after 18<sup>th</sup> of December 2021 are likely to take longer than this and a specific time cannot be guaranteed.

### **TRACK YOUR HOME DELIVERY**

You will receive notification from Australia Post with your tracking details once your parcel has been dispatched. Track your delivery online at [www.auspost.com.au](http://www.auspost.com.au). All parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office unless you authorise for it to be left in a safe place – this is at your own risk.

### **ZIGGIES EDUCATIONAL SUPPLIES**

**Email:** [info@ziggies.net.au](mailto:info@ziggies.net.au)

**Phone:** 9455 3717

*For more information please visit [ziggies.net.au/support-for-parents/](http://ziggies.net.au/support-for-parents/)*



Follow us on social media to see our latest specials and events.

### **MISSING ITEMS**

Please ensure that you open your parcel and check your order as soon as you receive it. If you have any items missing from your pack that are not listed as being on back order, **PLEASE NOTIFY US WITHIN 14 DAYS OF RECEIVING** your order by emailing [info@ziggies.net.au](mailto:info@ziggies.net.au).

***Any claims made after this date will not be accepted.***

### **REFUNDS**

- Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **14<sup>th</sup> February 2022** or **14 days from date of purchase** (whichever is the latter).  
PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.
- **NO REFUNDS WILL BE GIVEN FOR DIGITAL PRODUCTS.**
- Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.
- **NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

**Please note: A refund or exchange cannot be given if the receipt is not presented.**

### **Store Trading Hours:**

Mon – Fri                    9:00am – 5:00pm  
Saturday                    9:00am – 1:00pm

#### **Extended hours:**

Sat 8<sup>th</sup> Jan                    9:00am – 3:00pm  
Sat 15<sup>th</sup> Jan                    9:00am – 3:00pm  
Sat 22<sup>nd</sup> Jan                    9:00am – 5:00pm  
Thurs 27<sup>th</sup> Jan                8:00am – 6:00pm  
Fri 28<sup>th</sup> Jan                    8:00am – 6:00pm  
Sat 29<sup>th</sup> Jan                    9:00am – 5:00pm  
Sun 30<sup>th</sup> Jan                    11:00am – 4:00pm  
Mon 31<sup>st</sup> Jan                    8:00am – 6:00pm  
Sat 5<sup>th</sup> Feb                    9:00am – 3:00pm

\* **Christmas Eve (24<sup>th</sup> Dec) 9:00am-3:00pm**

\* **Closed all public holidays (i.e. Christmas Day, Boxing Day, New Year's Day, Australia Day etc.)**

### **Store locations:**

❖ 25B Baile Rd  
Canning Vale WA 6155

**Parking:** Please be aware that there is limited parking in the last two weeks of January. Please be respectful of neighbouring businesses.

To avoid parking issues, we strongly encourage you to visit our store earlier or select the delivery option.

### **Covid-19**

Due to the current situation with Covid-19, we will be monitoring and restricting (if necessary) the number of customers in store for the safety of our customers and staff. If you are visiting our stores in the last 2 weeks of January, please be aware that you may need to wait in line to enter our stores for self-service, so please limit the number of family members you bring with you. We highly recommend that you visit before this time. All customers will be required to sign in using the Safe WA App or the manual register.

### **Plastic Bags**

We encourage you to bring re-usable bags into store if doing self-service. Re-usable plastic and fabric bags will be available to purchase if required.

### **Parents to Supply**

**ZIGGIES EDUCATIONAL SUPPLIES**

**Email:** [info@ziggies.net.au](mailto:info@ziggies.net.au)

**Phone:** 9455 3717

***For more information please visit [ziggies.net.au/support-for-parents/](http://ziggies.net.au/support-for-parents/)***

# MELVILLE PRIMARY SCHOOL PRE-PRIMARY 2022

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

PLEASE TICK THE ITEMS YOU WISH TO PURCHASE

BIN LOC	ITEM	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>					
0056	Binder Lever Half Arch File A4 50mm Insert White <b>(Please do not substitute)</b>	<input type="checkbox"/>	1	\$10.95	\$10.95
0160	Dividers A4 Cardboard 5 Tab Coloured Bright	<input type="checkbox"/>	1	\$1.40	\$1.40
0251	# Glue Stick Bostik Blu 35g	<input type="checkbox"/>	6	\$3.20	\$19.20
0295	# Marker Artline 70 Black	<input type="checkbox"/>	1	\$3.50	\$3.50
0336	# Marker Triangular Grip Faber 20	<input type="checkbox"/>	1	\$9.00	\$9.00
0350	# Marker Whiteboard Artline 579 Chisel Black	<input type="checkbox"/>	2	\$3.60	\$7.20
0392	# Pen Artline 210 0.6mm Black	<input type="checkbox"/>	4	\$3.35	\$13.40
0414	Pencil Case Jumbo Tartan 2 Zip 375x264mm <b>(Please do not substitute)</b>	<input type="checkbox"/>	1	\$4.20	\$4.20
0433	Pencil Coloured Faber Grip Triangular 20 & Sharpener	<input type="checkbox"/>	1	\$12.60	\$12.60
0476	Pencil Triangular Faber Standard 2B	<input type="checkbox"/>	4	\$0.85	\$3.40
0513	Scissors Celco 135mm Red	<input type="checkbox"/>	1	\$1.85	\$1.85
	<i>If your child is left handed, please select the scissors below</i>	<input type="checkbox"/>			
0517	Scissors Celco 165mm Left Handed Green Handle	<input type="checkbox"/>	0	\$2.25	\$0.00
<b>SUBTOTAL</b>					<b>\$86.70</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

### VOLUNTARY SCHOOL CONTRIBUTIONS

C	Melville Primary Contribution Per Child	<input type="checkbox"/>	1	\$60.00	\$60.00
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### VOLUNTARY P&C CONTRIBUTIONS

Please select **ONLY ONE** of the contributions below for your family, and mark on your **ELDEST** child's list only

C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$30.00	\$30.00
C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$50.00	\$50.00
C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$75.00	\$75.00
C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$100.00	\$100.00

If you would like to pay another amount, please pay directly to the School (see following information)

Parents can pay their contribution using EFTPOS, CHEQUE or CASH

8:00am - 9:30am on Thursday 27 January 2022 is the day to pay contributions

### Collect books and uniforms from the Undercover Area

PLEASE MARK ALL CLOTHING ITEMS WITH YOUR CHILD'S NAME

GRAND TOTAL: \$ \_\_\_\_\_

### 2022 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES

If pre-paying by credit card, please fill out the information below:

Card Type:  Mastercard  Visa (American Express is not accepted)

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry: \_\_\_\_ / \_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

\*By signing above, you authorise Ziggies Educational Supplies to debit your account for the above order.

Prices for the above items will be charged in store. All prices include GST. Prices are subject to change.

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #.**