



**MELVILLE PRIMARY  
PRIMARY SCHOOL  
YEAR 4  
2019 REQUIREMENTS**



**IMPORTANT:**

- When ordering online please make sure you use the **correct** code (ie some schools have the option of pick up or delivery). You can only opt for pick up if you place your order **before** the return date on your booklists.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- **PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES.**
- Any further queries about our Returns policy, trading hours etc please visit ziggies.net.au/support-for-parents/
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16<sup>th</sup> December 2018).**

**HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):**

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 20<sup>TH</sup> November 2018.**
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **MELD** Year: **4** Password: **ZZY050**
- **Postage is \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- Select "*delivery per family*" option on the first child's order, then for every additional order, select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.

**PRE-ORDERED SCHOOL SHOP PICK-UP:**

- **Return your list to school by 15<sup>th</sup> November 2018.**
- **Tick the items you wish to purchase.**
- To pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.

**OR**

- Order online up to **20<sup>th</sup> November 2018** and choose school pick-up.
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **MEL** Year: **4** Password: **ZZY050**
- To pre pay, complete the payment information online.
- For payment on collection, credit card, EFTPOS & cash facilities are available– **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Uncollected orders will be kept at the school.
- **Collect your pre-packed bag from the Undercover Area on Thursday 31<sup>st</sup> January from 8:00am – 9:30am.**

**LATE ORDERS:**

Orders placed after the 20<sup>th</sup> November 2018 can only be for home delivery.

Postage will be **\$8.00 per child or \$12.00 per family.**

Delivery before the start of school cannot be guaranteed for orders placed after 14<sup>th</sup> January 2019.

**ZIGGIES EDUCATIONAL SUPPLIES**

Email: enquiries@ziggies.net.au

Phone: 9455 3717

**PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER**



**MISSING ITEMS:**

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

**REFUNDS:**

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17<sup>th</sup> February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

**NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

**SELF SERVICE:**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

Extended hours: Sat 2<sup>nd</sup> Feb 9:00am – 3:00pm  
Sun 3<sup>rd</sup> Feb 11:00am – 4:00pm  
Mon 4<sup>th</sup> Feb 8:00am – 6:00pm  
Tues 5<sup>th</sup> Feb 9:00am – 6:00pm  
**Closed all public holidays**

Visit us at: **1/180 Bannister Rd**  
**Canning Vale WA 6155**  
enquiries@ziggies.net.au  
9455 3717

**Shop 31, 57 Joondalup Drive (off George Grey Place)**  
**Joondalup WA 6027**  
northstore@ziggies.net.au

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**

**Please cut along this line and retain this slip as a reminder**

**PARENTS TO SUPPLY:**

- 1x Library Bag
- 1x Art Shirt
- 1x Headphones (earbuds or overhead)
- 1x Large Box of Tissues
- 1x Roll of Paper Towels

Collect books and uniforms from the undercover area

PLEASE MARK ALL CLOTHING ITEMS WITH YOUR CHILD'S NAME

Your parcel will be available from the Undercover Area on:  
**Thursday 31<sup>st</sup> January from 8:00am – 9:30am.**

You may pay via cash, credit card or EFTPOS on the day.  
**No cheques will be accepted on collection day.**

Surname:

First Name:

Total: \$

**MELVILLE PRIMARY SCHOOL  
YEAR 4**

# MELVILLE PRIMARY SCHOOL YEAR 4 2019

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

PLEASE TICK THE ITEMS YOU WISH TO PURCHASE

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>						
0017	Binder A4 2D 25mm Insert Navy Blue		<input type="checkbox"/>	1	\$3.75	\$3.75
0056	Calculator Marbig Desktop Compact	(Only if new in 2019)	<input type="checkbox"/>	1	\$11.30	\$11.30
0069	Clipfolder A4 PVC Black		<input type="checkbox"/>	1	\$3.75	\$3.75
0111	Display Book A4 20 Inserts Dark Blue		<input type="checkbox"/>	1	\$1.85	\$1.85
0128	Display Book A4 40 Inserts Black	(for LOTE)	<input type="checkbox"/>	1	\$4.55	\$4.55
0156	Document Wallet Cardboard Blue		<input type="checkbox"/>	1	\$0.95	\$0.95
0157	Document Wallet Cardboard Buff		<input type="checkbox"/>	1	\$0.95	\$0.95
0158	Document Wallet Cardboard Green		<input type="checkbox"/>	1	\$0.95	\$0.95
0160	Document Wallet Cardboard Orange		<input type="checkbox"/>	1	\$0.95	\$0.95
0163	Document Wallet Cardboard Yellow		<input type="checkbox"/>	1	\$0.95	\$0.95
0179	Eraser Large Vinyl		<input type="checkbox"/>	4	\$0.45	\$1.80
0234	Glue Stick Artline Clear 40g #		<input type="checkbox"/>	4	\$2.40	\$9.60
0256	Highlighter Maped Blue #		<input type="checkbox"/>	1	\$1.35	\$1.35
0257	Highlighter Maped Green #		<input type="checkbox"/>	1	\$1.35	\$1.35
0259	Highlighter Maped Pink #		<input type="checkbox"/>	1	\$1.35	\$1.35
0260	Highlighter Maped Yellow #		<input type="checkbox"/>	1	\$1.35	\$1.35
0291	Marker Artline 90 Black #		<input type="checkbox"/>	2	\$3.40	\$6.80
0316	Marker Project Texta 12 #		<input type="checkbox"/>	1	\$2.40	\$2.40
0338	Marker Whiteboard Artline 579 Chisel Black #		<input type="checkbox"/>	1	\$3.55	\$3.55
0339	Marker Whiteboard Artline 579 Chisel Blue #		<input type="checkbox"/>	1	\$3.55	\$3.55
0390	Pen Fineliner Artline Supreme 0.4mm Black #		<input type="checkbox"/>	3	\$2.50	\$7.50
0395	Pen Medium Point Artline 8210 Red #		<input type="checkbox"/>	2	\$0.45	\$0.90
0399	Pencil Case Jumbo Tartan 2 Zip 375x264mm		<input type="checkbox"/>	1	\$4.05	\$4.05
0400	Pencil Case Name Micador 235x130mm		<input type="checkbox"/>	1	\$2.10	\$2.10
0405	Pencil Coloured Columbia 12		<input type="checkbox"/>	1	\$2.75	\$2.75
0447	Pencil Sharpener Double Hole Barrel		<input type="checkbox"/>	2	\$0.85	\$1.70
0460	Pencil Standard HB Columbia Copperplate		<input type="checkbox"/>	10	\$0.45	\$4.50
0471	Pilot Frixion BL-FR7 Erasable Gel BP Blue		<input type="checkbox"/>	2	\$3.75	\$7.50
0472	Pilot Frixion BL-FR7 Erasable Gel BP Red		<input type="checkbox"/>	1	\$3.75	\$3.75
0490	Protractor Celco 10cm 180 Degrees		<input type="checkbox"/>	1	\$0.55	\$0.55
0496	Ruler Plastic Celco Clear 30cm		<input type="checkbox"/>	2	\$0.75	\$1.50
0504	Scissors Maped School 170mm		<input type="checkbox"/>	1	\$2.15	\$2.15
	<i>If your child is left handed, please select the scissors below</i>					
0509	Scissors Micador 165mm Left Handed Green Handle		<input type="checkbox"/>	0	\$2.15	\$0.00
0517	Scrap Book Jungle 335x240mm 64 Page		<input type="checkbox"/>	3	\$1.45	\$4.35
0526	Sheet Protectors A4 Pack 10		<input type="checkbox"/>	1	\$1.20	\$1.20
1005	Binder Wallet Velcro A4 Expanding		<input type="checkbox"/>	1	\$3.20	\$3.20
1139	USB Thumbdrive Verbatim Slider 8GB #	(only of not purchased in Year 3)	<input type="checkbox"/>	1	\$9.90	\$9.90
1342	Marbig Pastel Sticky Cube Notes 400pk	(blue/green/yellow/pink)	<input type="checkbox"/>	1	\$10.95	\$10.95
<b>SUBTOTAL</b>						<b>\$131.60</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

## VOLUNTARY SCHOOL CONTRIBUTIONS

C	Melville Primary Contribution Per Child	<input type="checkbox"/>	1	\$60.00	\$60.00
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BOOKLIST CONTINUED OVER PAGE

Prices are subject to change without notice All prices include GST

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

# MELVILLE PRIMARY SCHOOL YEAR 4 2019

## VOLUNTARY P&C CONTRIBUTIONS

Please select ONLY ONE of the contributions below for your family, and mark on your ELDEST child's list only

C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$30.00	\$30.00
C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$50.00	\$50.00
C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$75.00	\$75.00
C	Melville Primary P&C Contribution	<input type="checkbox"/>	1	\$100.00	\$100.00

**\*If you would like to pay another amount, please pay directly to the School (see following information)**

Parents can pay their contribution using EFTPOS, CHEQUE or CASH

8:00am - 9:30am on Thursday 31st January 2019 is the day to pay contributions

← PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY

GRAND TOTAL: \$ \_\_\_\_\_

### 2019 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES

If pre-paying by credit card, please fill out the information below:

Card Type:  Mastercard  Visa (American Express is not accepted)

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry: \_\_\_\_ / \_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

*\*By signing above, you authorise Ziggies Educational Supplies to debit your account for the above order.*

*Prices are subject to change without notice All prices include GST*

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