



# Melville Primary School Contributions and Charges 2019

Dear Parents,

The Melville Primary School Board has endorsed the schedule of Contributions and Charges for 2019. The schedule is broken into sections and will allow you to calculate all costs that may be incurred throughout the year.

## 1. CONTRIBUTIONS

The total amount of contributions parent/caregivers are being asked to pay has been set at \$60.00 per student which is in line with the School Education Regulations 2000.

Money collected will be used to supplement school expenditure in the curriculum learning areas. While the contributions are voluntary, the quality of our teaching and learning will be maximised when each family makes it's contribution to the cost of supplementing funding gained from other sources.

The School Board would like to point out the contribution per child (\$60.00) equates to \$1.50 per week over the course of the year.

The School Board has suggested a number of options to assist parents making their contributions.

- Option 1** A single contribution of \$60.00. (this can be paid at the school office or by bank transfer, if you have not paid through the Personal Use Items Order Form)
- Option 2** Two payments - each of \$30.00 made in the first week of each semester.

## 2. CHARGES FOR EXTRA COST COMPONENTS

(see over page)

Children will engage in a variety of activities associated with educational programs for which charges will be incurred. The Schedule of Charges section is outlined over the page. As in the past, you will be asked to make payment for each activity as it approaches. These costs are associated with specific learning activities, but conditional on a payment being made at the time of excursion or incursion. We encourage parents to make contact with the Principal should 'up front' payment be difficult. The amount indicated in the schedule represents the **maximum** that could be charged for scheduled activities in 2019 and not the actual amount which will be **invoiced** to you each term.

## 3. PERSONAL ITEMS AND OTHER CHARGES

(see Ziggies Pty Ltd Requirement List)

All students K-6 will receive their requirements list for their 2019 year level. PP to Yr 6 items may be purchased from Ziggies Pty Ltd or any stationery supplier you choose. A copy of the Personal Use Items Lists that is recommended for your child has been posted or sent home to you in the previous weeks.

## 4. OTHER CHARGES

These expenses can vary from year to year. Students would only incur an expense when they are involved in a particular activity. Such activities could be:

- Instrumental music hire
- Items for selected students eg PEAC
- School photos
- Bookclub

If you have any queries or require further information, please do not hesitate to contact me on 9330 2255 or via email at [melville.ps@education.wa.edu.au](mailto:melville.ps@education.wa.edu.au).

Betty McNeill  
Principal

## CHARGES FOR EXTRA COST COMPONENTS

### Important Notes - (Please read)

- Charges must be paid **prior** to the planned activity. If personal circumstances result in payment difficulties please contact the Principal to make alternative arrangements.
- The charges vary from year level to year level depending on the nature and range of activities undertaken. The estimated costs indicated represent the **maximum** amounts that a parent/carer should anticipate being charged throughout the coming school year. Very few students, if any, participate in the full range of activities available. For example Instrumental Music and PEAC involve very small numbers of students.
- Invoices** detailing relevant contributions and charges will be issued each term.
- The table below summarises the anticipated maximum cost of activities for each year group.

Description	K	P	1	2	3	4	5	6
In-Term Swimming		40	40	40	40	40	40	35
Dance	25	30	30	30	30	30	30	30
Incursions, Excursions & Activities	110	110	110	110	110	110	110	110
Camp (Yr 6 2020)							500	
Year 6 Graduation Dinner								50
Year 6 Graduation T-Shirt								25
Year 6 Yearbook								40
<b>SUB TOTAL</b>	<b>\$135</b>	<b>\$180</b>	<b>\$180</b>	<b>\$180</b>	<b>\$180</b>	<b>\$180</b>	<b>\$680</b>	<b>\$290</b>
<b>NOTE: ALL REMAINING COSTS APPLY ONLY TO THOSE STUDENTS WHO ARE INVOLVED IN THE SPECIFIC PROGRAMS LISTED</b>								
<i>Instrumental Music - Instrument Hire</i>							120	
<i>PEAC - Maximum Charge</i>							300	300
Sporting Options					30	30	45	45
Massed Choir					13	13	13	13
Multi Lit			23	23	23			
<b>MAXIMUM ANTICIPATED CHARGES 2019</b>	<b>\$135</b>	<b>\$180</b>	<b>\$203</b>	<b>\$203</b>	<b>\$246</b>	<b>\$223</b>	<b>\$1158</b>	<b>\$768</b>

### P&C VOLUNTARY CONTRIBUTION

This contribution is voluntary and will not replace the fundraising activities of the P&C throughout the year. We will continue to manage a range of fundraising and community events throughout the year which will still rely on parental involvement.

If however, you would also like to make a direct financial contribution to the P&C, nominations of \$30, \$50, \$75 or \$100 per family can be paid with the Personal Use Items list. These contributions will compliment our fundraising and greatly assist our ability to support the school with ongoing required resources.

### METHOD OF PAYMENT

Payments for voluntary contributions and charges can be made from February 2019. Method of payment can be made in the following ways:

- CREDIT CARD/EFTPOS** facilities are available at administration.
- ELECTRONIC BANKING:**
  - Bank:** Commonwealth Bank
  - BSB:** 066121
  - Account:** 00906068
  - Reference:** Student Surname, Initial & Room
- CHEQUES** can be posted or returned to school via administration.
- CASH** can be handed to administration for processing.
- PHONE** simply call admin on 9330 2255 with your credit card details