

Melville Primary School P&C Assoc. Inc.	Committee Meeting Minutes Wednesday 1 November 2017
1. Meeting opened	7.33pm
2. Present / Apologies	<p>Present: Jo Webb (Chair), Tracy Kim, Kristy Binns, Amy Conti, Betty McNeil (Principal) Rebecca Sheldon, Geoff Britton, Linda Reimann, Fiona Binning, Vicki Neville, Lynn Crawford-Gray, Nicole Gray, Darren Richards, Cherie Pirnie Kristy Izzillo, Tania Depiazz, Emma Charlton, Robyn Weir (Adopt-a-Spot).</p> <p>Apologies - Tracey Brown-Neaves, Sasha Johnston, Lisa Ritchie, Kym Matthews, Caroline Maffescioni, Tina Bill, Cath Oates</p>
3. New P&C Memberships	Nil
4. Minutes from previous meeting	<p>Motion: “<i>That the minutes of the previous Melville Primary School P&C meeting held on 6th September 2017 be accepted.</i>”</p> <p><i>Moved: Jo Webb</i> <i>Seconded: Darren Read</i></p> <p>Motion Carried</p>
5. Business arising from previous meeting	<p>Uniform options: An in-depth discussion took place on changing the school t-shirt to a more breathable fabric. Linda Reimann advised that the current supplier has a 12-14 week turnaround and a minimum order of 250 t-shirts.</p> <p>Due to the supply issues mentioned, it was agreed by the Committee to carry out further due diligence and revisit after summer 2018.</p> <p>Veggie Patch costings: Kirsty Izzillo advised that a quotation for \$1,861.30 had been received from Your Patch for the annual maintenance of the Veggie Patch. Closing the Veggie Patch during the summer school holidays was discussed to reduce the costs.</p> <p>Motion: “<i>That the P&C agree to fund maintenance of the Veggie Patch by Your Patch for the next 12 months, based on the estimate provided of \$1,861.30.</i>”</p> <p><i>Moved: Jo Webb</i> <i>Seconded: Rebecca Sheldon</i></p> <p>Motion Carried</p>
6. Reports	<p>Correspondence</p> <ul style="list-style-type: none"> • The correspondence register was tabled. The email received from the City of Melville in relation to the Community Partnership Funding Grant was discussed. Further research into the grant is to be carried out. • The Chairperson advised that letters of support for the funding of the National School Chaplaincy Program had been sent to the necessary state and federal government MPs. <p>Financial – Treasurer</p> <ul style="list-style-type: none"> • Financials and report as tabled.

	<ul style="list-style-type: none"> • The Treasurer confirmed the need for further fundraising next year, as a substantial amount of funds have already been allocated for next year. <p>Uniform Shop (Financials)</p> <ul style="list-style-type: none"> • Financials as tabled. <p>Canteen</p> <ul style="list-style-type: none"> • Financials and report as tabled. <p>Veggie Patch</p> <ul style="list-style-type: none"> • Financials as tabled. <p>Fathering Project – MOMPS (verbal)</p> <ul style="list-style-type: none"> • Year 4 Dads Camp was not well attended due to the Mass Choir event and AFL Grand Final on the same weekend. • End of year catch up is planned for 23 November at Melville Lawn Bowls • Five people from MOMPS will be attending a talk with Prof Bruce Robinson (Fathering Project) on 22 November. <p>School Board (verbal)</p> <ul style="list-style-type: none"> • Last meeting held on 30th October. The Board reviewed the student attendance data. The good attendance rate was noted. The Principal confirmed the need for parents to advise the school the reason their child will be absent from school. • The Independent Public School Review has been delayed until early May 2018. • An advertisement has been placed for a new music teacher. <p>Principal</p> <ul style="list-style-type: none"> • Report as tabled. • The Principal has requested the P&Cs assistance with organising volunteers to help with the Book Fair. The Secretary is to use all channels of communication to organise the volunteers. <p>Motion: <i>“That all reports be accepted.”</i></p> <p>Moved: Jo Webb Seconded: Rebecca Sheldon</p> <p>Motion Carried</p>
<p>7. New and General Business</p>	<p>Adopt-a-Spot</p> <ul style="list-style-type: none"> • Robyn Weir presented the Adopt-a-Spot anti-littering campaign to the Committee. MOMPS representative said possible initiative for them to action with kids. It was agreed that it is a good initiative and will be placed on the Agenda for December’s meeting to discuss further. <p>Parent evening update</p> <ul style="list-style-type: none"> • 43 people in attendance. Would have liked more attendees. • Great format and everyone had a good time.

	<ul style="list-style-type: none"> • The Chairperson thanked Simone Waters, Tracy Kim, Vicki Neville and Olivia Savic for coordinating and supporting the event and mentioned key sponsors including Michael Jennings - One Residential, RAC Applecross, Code Red Applecross, Bakers Delight Myaree, Marmion St Fresh and Gourmet and Urban Massage Studio. <p>March 2018 Harmony Day Picnic</p> <ul style="list-style-type: none"> • A committee will need to be formed to co-ordinate this community event. • To be discussed further at December's meeting. <p>Christmas Carols</p> <ul style="list-style-type: none"> • Tania Depiazz proposed to the Committee to organise an evening of Christmas Carols at the school on Friday 1 December 2017. The Committee liked the proposal, however, thought the timeline was too tight to organise the event well. The Committee suggested organising for December 2018. <p>December meeting location</p> <ul style="list-style-type: none"> • The Committee agreed to hold December's meeting off site. • The Secretary is to make the necessary arrangements to hold the meeting in the boardroom at the Swan Yacht Club, followed by dinner.
8. Next meeting	6 December 2017
9. Meeting closed	9.10pm