

Melville Primary School P&C Assoc Inc.	Committee Meeting Minutes Wednesday 2 <sup>nd</sup> August 2017
Item	Notes
1. Meeting opened	7.32pm
2. Present / Apologies	<p><b>Present:</b> Jo Webb (Chair), Tracy Kim, Amy Conti, Kristy Binns, Rebecca Sheldon, Geoff Britton, Linda Riemann, Betty McNeil (Principal), Patricia Ratto (Deputy Principal), Ros Lumley, Darrin Richards, Emma Charlton, Fiona Binning, Lynn Crawford-Gray, Tracy Brown-Neaves, Nicole Gray, Vicki Neville, Simon Rebeiro, Cherie Pirnie, Tina Bill, Sam Chea</p> <p><b>Apologies:</b> Tania Depiazz, Liz Brunt, Helen Moore, Sam Boniwell, Tenielle Stone, Sue Morgan</p>
3. New P&C Memberships	Tina Bill, Lynn Crawford-Gray, Vicki Neville
4. Minutes from previous meeting	<p><b>Motion:</b> <i>“That the minutes of the previous Melville Primary School P&amp;C meeting held on 3<sup>rd</sup> June 2017 be accepted.”</i></p> <p><i>Moved: Jo Webb</i> <i>Seconded: Rebecca Sheldon</i> <b>Motion Carried</b></p>
5. Correspondence	<ul style="list-style-type: none"> <li>• As tabled by Tracy Kim</li> </ul> <p><b>Motion:</b> <i>“That the correspondence be accepted”.</i></p> <p><i>Moved: Jo Webb</i> <i>Seconded: Nicole Gray</i> <b>Motion Carried</b></p>
6. Reports	<p>Treasurer:</p> <ul style="list-style-type: none"> <li>• Financials &amp; Report as tabled</li> </ul> <p>Uniform Shop:</p> <ul style="list-style-type: none"> <li>• Financials as tabled</li> <li>• Sales have been consistent. Jackets are selling well. The EFTPOS machine has been popular.</li> <li>• Currently carrying out research on replacing the current polo shirt due to the non-breathable and static fabric issues. The new shirts will be slightly more expensive and the piping will not be identical to the current shirt.</li> <li>• A discussion took place on the introduction of a MPS schoolbag. It was decided that a schoolbag would not be introduced at this time.</li> </ul> <p>Canteen:</p> <ul style="list-style-type: none"> <li>• Financials &amp; Report as tabled.</li> <li>• Cherie Pirnie update the Committee on the canteen. A new policy has been put into place for children who arrived at school with no lunch. To assist with the monitoring, the children will need to present to the school office where it will be recorded and monitored.</li> <li>• The canteen will only be open on the Friday (15/9) of the sports carnival.</li> <li>• A discussion took place on limiting the amount of plastic</li> </ul>

straws, knives and forks provided to students by the canteen. More research will be carried out.

Social/Fundraising

- No report tabled.

Veggie Patch:

- No financials or report tabled this month

Fathering Project:

- Report as tabled

School Board Meeting:

- Report as tabled

Principal's Report (verbal)

- The Principal advised that she will be on long service leave from 9<sup>th</sup> August to the end of the term. Mrs Trish Ratto will be Acting Principal.
- A big event to be planned for Mrs Lowth's retirement. An afternoon music assembly and a high tea in the library for invited guests.
- Great results for interschool cross country competition. Thank you to all those who helped with the cross country breakfasts and to Mr MacIntosh for his extra time for training each Tues, Thurs of Term 2.
- The year 5 parents met to discuss the camps for next year. One camp will take place in March for everyone to attend. Mr Eaton has offered a second camp to Canberra in July for the students who would like to attend.
- Two CCTV cameras have been installed at the school as part of security measures.
- The year 6 graduation dinner will take place on 28<sup>th</sup> October at a cost to P&C of \$20/student – 84 students.
- Correspondence from the Department of Education has been received, issuing the Melville Primary School a grant for the amount of \$100,000 as part of the state government's Local Projects, Local Jobs program. It was noted that the funds were yet to be received.
- The Principal requested the P&C consider funding some IT/STEM equipment. The merits of this were discussed. Further information was requested by the P&C on the IT program and it was decided that consideration of funding available was required before making a decision on funding particular items.
- **Motion:** *"That all reports be accepted"*

Moved: Jo Webb

Seconded: Ros Lumley

**Motion Carried**

